

SPECIAL MEETING

Mecosta Township Board

19729 11 Mile Rd. Big Rapids, MI.

August 22, 2019/ unapproved minutes

Prepared by Lois Brennan, Mecosta Township Clerk

1. Supervisor Michele Graham, called the meeting to order at 5:03pm
2. **Pledge to the Flag**
3. **Roll Call** – Michele Graham, Lois Brennan, Mary Quinlan, James Cain, John Johnson – all present.
4. **Approval of the Agenda** – Motion made by James Cain to accept agenda with changing 401 (K) to 401 (A). John Johnson 2nd. All – ayes. Motion carried.
5. **Brief Public Comment** – None heard.
6. **New Business** – Nothing new.
7. **Old Business-**

A. 401(A) Plan- Motion in the form of Resolution 2019-011 to grant authority to Treasurer, Mary Quinlan and Supervisor, Michele Graham to be trustees and plan administrators for the 401 (a) pension plan with John Hancock. James Cain 2nd. Roll Call: Lois Brennan – yes, James Cain – yes, John Johnson – yes, Mary Quinlan – yes, Michele Graham – yes. Motion carried. Resolution is passed.

Motion in the form of Resolution 2019-012 to grant authority to Treasurer Mary Quinlan and Supervisor Michele Graham to act on the behalf of the Mecosta Township 401 (A) pension plan participating employees to terminate the existing 401(A) pension/retirement plan with John Hancock. Mary Quinlan 2nd. Roll Call: Lois Brennan – yes, Mary Quinlan – yes, James Cain – yes, John Johnson – yes, Michele Graham – yes. Motion carried. Resolution is passed.

Motion made by Lois Brennan to spend \$600.00 on a TPA (third party administrator) to cover costs of revising the 401(A)-pension plan. James Cain 2nd. Roll Call: Lois Brennan – yes, James Cain – yes, Mary Quinlan – yes, John Johnson – yes, Michele Graham – yes. All ayes, motion carried.

B. Zoning Administrator/Building Secretary New & Current – Motion made by Lois Brennan to change current Zoning Administrator's pay to \$33,280.00 with comp time changed to one hour for one hour. Mary Quinlan 2nd. Roll Call: Lois Brennan – yes, Mary

Quinlan – yes, James Cain – yes, John Johnson – yes, Michele Graham – yes. All ayes, motion carried.

The contract verbage for the new Zoning Administrator was reviewed and revised by Board members. Michele Graham is to make suggested changes to contract and re send to Board members for approval.

8. Announcements – nothing currently.

9. Correspondence – nothing currently.

10. Adjournment – Supervisor Michele Graham adjourned meeting 5:42 pm.

Clerk, Mecosta Township

Dated: _____