

Mecosta Township

19729 11 Mile Rd. Big Rapids, MI.

October 11, 2017, 7:00pm./ approved minutes (w/changes)

1. Supervisor Michele Graham, called the meeting to order at 7:00pm
2. **Pledge to the Flag**
3. **Roll Call** – John Johnson, Mary Quinlan, Michele Graham, Lois Brennan. James Cain -Absent.
4. **Approval of the Agenda** –
5. **Approval of Minutes** – Motion made by Mary Quinlan to accept the September 13th minutes with changes outlined by Michele Graham. Michele Graham 2nd. Motion carried.
6. **Treasurers Report** - Michele Graham accepted Treasurers report as given and entered into it into the official record.
7. **Approval to pay bills and payroll** – Motion made by Mary Quinlan to approve bills and payroll in the amount of \$178,492.09. John Johnson 2nd. Roll call, Mary Quinlan – yes, John Johnson – yes, Michele Graham – yes, Lois Brennan – yes. James Cain- absent, Motion carried.
8. **Brief Public Comment** – none heard
9. **Reports** –
 - A. **County Commissioner Report** – nothing new to report per Tom O’Neil.
 - B. **Assessors/Supervisors Report** – Two more “junk” clean ups, one on the corner of 8 Mile and Old State, another on Riverside Dr. The one on the corner of 8 Mile and Old State is a bit of a contention, because every time they clean it up, two weeks later it’s a mess, so I haven’t decided if I am going to send them a letter saying they are conforming or not, because they have until the 18th before I give them a ticket again. He cleaned it up two days ago, and today when I came to work there was stuff out there again, so, I’m working on it. When it comes to the roads, for 11 Mile, they bid it at 141,714.00, it came in at \$129,237.00 and then Lincoln was bid at \$7,012.00 and it came in at \$8129.00, so we are basically still below, it’s 9% less than what was projected. And we so far saved \$11,390.00, according the

what we have been billed for and what was projected. We still have not been billed for 11 Mile and 187th Ave. Discussion did turn to 200th Ave. condition.

- C. **Fire Department** – Mary and Michele had (attended) a meeting on Sept. 20th it was relatively uneventful. Training went well, checked out the new washer and dryer. It’s awesome, a good investment.
- D. **Cemetery** – Nothing new. Meeting is October 19th.
- E. **Budget** – We do need to transfer money from our contingency account into streets. That is the only thing that is impertinent. Motion made by Michele Graham, to transfer from Contingency 101-000-989 to Streets 101-444-818 in the amount of \$21,000.00. John Johnson 2nd. Roll Call Michele Graham – yes, John Johnson – yes, Mary Quinlan – yes, Lois Brennan- yes. James Cain Absent. Motion carried. We may have to do a transfer in of funds after we receive the final bill for the roads. But do not want to now.
- F. **Planning Commission** – All of us did attend the workshop on the 5th of October, we have been given pictures of playground equipment for Board approval. We were presented with 4 different sets small to large. The Planning Commission is looking to grants to purchase any equipment, but it looks as it will be a “match” grant. The Planning Commission is looking for a dollar amount The Board would be willing to match. Motion made by John Johnson to spend \$25,00.00 MAX on playground equipment for the Township, Mary Quinlan 2nd. Roll Call John Johnson – yes, Mary Quinlan – yes, Michele Graham – yes, Lois Brennan – yes. James Cain – absent. Motion carried. Money allotted must be spent in the same budget year as the motion was made, so if it is not purchased within this budget year. We may have to revisit this topic again in the future, with a new motion.

Follow up discussion from August meeting, regarding a member of the Planning Commission (Gladys Lenard) approved to contact the attorney regarding mineral extraction sight in our township. The call was made by Gladys. There is a law that states, if the applicant meets all criteria in our zoning, the permits must be approved, they cannot be denied.

10. Unfinished Business –

- A. **Maintenance**– Mary and Michele interviewed, Gary Helmus and John Van Haitsma for plowing the township properties this winter. One will plow one will salt so it will be the same amount of time. They will use our current equipment. This is more economically sensible than hiring a local company. These gentlemen will be hired at an hourly rate of \$14.00 an hour and are residents of our township. Motion made by Mary Quinlan to hire both gentlemen, for our snow removal needs. John Johnson 2nd. Motion carried.
- B. **December Township Hall Meeting** - Our December meeting falls on the same day as the Firemen’s Dinner. We need to move our December meeting to December 6th at 7:00pm. This will be posted. During December’s meeting The Board would like to review our meeting days and times.

11. New Business -

- A. **Assessing Computer** – Michele needs a new computer to keep current with updates and new software mandated by the State of Michigan for her assessing program. Her current computer is only 4gb of ram and the updates require a minimum of 8gb of ram. This will include computers for Building and Zoning department and Treasury department. These computers are on the same network and will also be required to have the same update with the same requirements. Michele is to gather quotes and do research regarding the best and most reasonable options. This topic is tabled until November meeting so Michele can gather all needed information. The changes are not being implemented by the State until the end of March 2018.
- B. **Dealership Approval** - Hammer Auto Sales has changed their name to “Hammer Auto Sales LLC”. The state requires that we bring it back to approve the name change. John Johnson makes motion to accept the name change. Lois Brennan 2nd. Motion carried.

C. Building Maintenance – We need new lighting on the back side of the building, there used to be a mercury light that had been broken and there are 2 flood lights that do not work at all anymore. Michele proposes to get quotes for new lights. And having them installed by a licensed electrician. Also, while cleaning the gutters this fall, it was discovered that a lot of pebbles from the roofing has come off. We also have damaged and broken concrete around entrances. These are things to just keep in mind for future discussion.

12. **Brief Public Comment** – none.

13. **Announcements/Correspondences** – Mary noted that the County did indeed pave 185th Ave. between Johnson Rd. and 10 Mile Rd. Thank you to Mecosta County Road Commission for this. Job well done.

14. **Adjournment** - Meeting was adjourned by Michele Graham at 7:32pm.